

Marlow Town Library Trustees' Meeting

September 19, 2022 at the Marlow Town Library

Present: Jill Sanders, Linda Fuerderer, Marcia Levesque, Jennifer Brown

Ms Sanders called the meeting to order at 6:37pm

Secretary's Report

The Secretary's Report and it was read.

Ms Sanders motioned to accept the minutes as corrected. Ms Fuerderer seconded.

Motion passed 3-0.

Treasurer's Report

Ms Fuerderer presented the Treasurer's report

She states we may have some extra money now that the Town has funded us. She will present the figure at next meeting.

Ms Brown wondered if we are still charged for phone service.

Ms Fuerderer reported the library has not been charged for phone service since April 2022.

Ms Brown will request an aged trial balance from the Town Office.

Ms Brown and Ms Fuerderer will meet to be sure the debit card purchases are applied to correct budget entries.

Treasurer's Report accepted.

Librarian's Report

Ms Brown told the Board she would like to include Assistant Angela on our Facebook page.

She has a great eye – mentioned the wonderful photo taken for the painting workshop.

Ms Brown informed the Board she purchased enough curd to make ½# of mozzarella for 32 people.

She purchased the curd with her personal credit card, as the creamery was having a ½ price sale.

Ms Brown and the Board discussed potential programming for this fall (see Librarian's Report)

Ms Brown reminded the Board there will be a partial solar eclipse in Oct 2022, and a total eclipse next year.

Ms Brown wants to purchase 50 eclipse glasses before the rush to get them

Ms Brown will consult with computer professional for best advice on new computer.

Ms Brown showed the Board a potential Policy for loaning out our tent.

The Board unanimously approved the policy provided there is a signature page added to state the borrower has read the policy.

The Trustees read and approved the Filming and Recording Policy, as written.

Ms Fuerderer suggested creating a sign-in sheet for patrons and program attendees which included patron name, email address and if they give permission for us to post photos of them on line.

The list can also be used to create a data base of local folks to contact for upcoming events, etc.

Ms Brown said she had reached out to the new Perkins School Principal to see how the library might be of service to them.

She'll keep the Board informed.

Meeting was adjourned at 8:58pm.

Next meeting scheduled for October 17, 2022@ 6:30pm at the Marlow Town Library.

Respectfully submitted,

Jeanne Kennedy